



የተቋሙ ስም/ Institution Name

የደብዳቤ ቁጥር/ Document No.

KPC/OF/REG/008

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KOMBOLCHA POLYTECHNIC COLLEGE

ርዕስ/ Title

Re-Admission Request Form

Issue No.

1

Page No.

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Trainee's who withdraw from the collage should fulfill the following formats

Part I: - which is completed by the trainee

1. Name of the trainee:- _____ 2.ID.No. _____

3. Sector:- _____

4. Occupational title:- _____

5. Date you withdraw from the Collage:- _____

Part II:-which is field by the Department head

1. Department head name _____

2. Date _____

3. The Occupational title is currently

Given

Not given

4. The Course/s what the trainee is going to take is/are

Similar

Not Similar

5. Signature of the Dept. Head:- _____

Part III.

Attach your withdrawal, Clearance Form and Receipt (for the Cost Shearing)

1. Signature of the trainee:- _____

2. Date:- _____

3. Head of the Registrar:- _____

4. Signature:- _____

Seal Of the Registrar